

# Team Meetings

Use the following questions to help your team feel heard while also getting clear on the objectives for the week.



- What about your work brought you joy this week?
- What is something that was difficult this week?
- Are there any unresolved conflicts or issues we need to work through?
- Give me one specific way I can help you.
- What upcoming project or task are you most looking forward to?
- What do you need from me to be successful this week?